



## **FAMILY ACTION'S EDUCATIONAL GRANTS PROGRAMME: ELIGIBILITY CRITERIA (EFFECTIVE FROM 1<sup>ST</sup> SEPTEMBER 2016)**

### **1. Who can apply?**

Applicants must meet **all** the following criteria:

- Place of study: Be studying at an organisation affiliated to Family Action's Educational Grants Service. (To find out if your college is a affiliated organisation please ask student services at your college).
- Level of study: Be studying on a further education course, including pre-access and access.
- Level of income: Be living on a low income (primarily in receipt of benefits), includes low waged
- Residency status: Have right of residency in the UK or be an asylum seeker\*
- Age range: Be 14 years of age or over.
- Subject: There are currently no restrictions on the subject of study but preference will be given to those studying a "commercial subject" (e.g. IT, bookkeeping, accounting, etc.).

\*If the Home Office has refused an asylum application and the end of the appeal process has been reached (or an appeal has not been submitted) they will be ineligible for a grant.

### **2. What items can be funded?**

The "additional" costs associated with a course of study such as clothing and/or equipment required for the course, travel, books, examination costs, computers/laptops.

### **3. What items cannot be funded?**

We will not fund course fees, costs already incurred, items provided by the college for the course, childcare, study outside the UK, higher education courses, postgraduate study.

### **4. How much can I apply for?**

The average grant is likely to be in the region of £200 to a maximum of £300. If the applicant requires more than the maximum amount available from Family Action you will be asked to explain how the balance will be raised.

### **5. How often can I apply for a grant?**

Family Action will only give one grant per applicant in any 12 month period.

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## **6. How to apply?**

Applications must be submitted, on-line, by authorised members of college staff (usually student welfare advisors or equivalent) from affiliated organisations.

## **7. Enquiries and contact details**

Email: To [egas.enquiry@family-action.org.uk](mailto:egas.enquiry@family-action.org.uk)

Telephone: 020 7254 6251 (Between 2 p.m. and 4 p.m. on Wednesday and Thursday only).

Post: With regret we are unable to acknowledge or respond to postal enquiries.

**1<sup>st</sup> July 2016**